

SECRET

9 May 1952

25X1

MEMORANDUM FOR: Assistant Deputy Director, Administration (I&S)
 General Counsel
 Auditor-in-Chief
 Acting Assistant Director (Personnel)
 Comptroller
 Chief, Medical Staff
 Chief, Procurement and Supply Office
 Chief, General Services

SUBJECT : Personnel for Far East Administrative Support Command

25X1A

1. As you know, [] is going to return to the Far East to be in charge of the administrative support command of a reorganized Far East Division which will have its principal headquarters displaced to the field.

25X1A

2. It will be mandatory that central administrative offices supply a substantial number of administrative support personnel to [] command in order to rectify the present situation wherein proper administrative support for our field stations in the Far East is seriously inadequate. At this stage it has not been determined finally exactly how many and what types of personnel will be required from each of the central administrative offices.

25X1A

3. I know that [] has been in touch with each of you concerning certain key personnel. For the most part, all of the key personnel will have to be furnished from personnel now on duty and we will have to recruit replacements for them. [] and I estimate that as a minimum, to begin with, he will need from each of the central administrative offices the numbers of personnel indicated below:

25X1A

Inspection and Security	8	Medical Office	1
General Counsel's Office	1	Procurement & Supply	20
Auditor-in-Chief's Office	3	General Services:	
Personnel Office	10	Org & Meth	1
Comptroller's Office	14	Adm Serv	25

4. It is emphasized that this is a beginning and almost certainly these figures will be revised upward at a very early date. However, each of the central administrative offices is authorized now to recruit and enter on duty the numbers indicated above, in excess of present personnel ceilings now authorized.

25X1A

L. K. WHITE

Assistant Deputy Director
 (Administration)

25X1A

SECRET

25X1